

HORFIELD & LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Resp Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 26th SEPTEMBER 2013				
04.09.13	Public Forum	Memorial Stadium. If the proposed Sainsburys superstore in the Bishopston Ward goes ahead, the Cllr on H&L NP will write to Cllr on the Bishopston, Redland and Cotham NP (copy to Mayor) requesting that Horfield residents and traders are fully consulted on proposals for spending the CIL	Cllrs Hiscott/Mead/ Kirk and Tincknell	ONGOING However, both NPs will have separate amounts of CIL for allocating in each area.
ACTIONS ARISING FROM MEETING HELD ON 20th MARCH 2014				
11b.03/14	NP report	Viability report for Horfield/Lockleaze Railway Station had been delayed, Cllr Emmett agreed to keep the NP updated	Cllrs Kirk and Tincknell to follow up	Ward Councillors agreed to keep the NP updated This is now in the NP plan and can be removed from the Action Sheet COMPLETE
ACTIONS ARISING FROM MEETING HELD ON 4 MARCH 2015				

Minute No.	Subject	Action	Resp Officer	Update
5	Matters Arising 2 December meeting	Follow up Dorian Road Travel Plan breach.	Caroline Hollies	Update given at meeting on 17 September 2015 – the investigation from the 15 th October 2015 concluded that the requirement of the Travel Plan were not adhered to. However, BCC was unable to take any action because it was too late to apply the Travel Plan. Case closed 4 th August 2014. Caroline to inform Helen Pilinger and T&T group COMPLETE
9	Traffic and Transport Sub Group – Wallscourt Farm S 106 Devolved Budgets	Liaise with bus companies regarding use of trial public transport technologies on Romney Avenue Bus Link. Add Weston Crescent to the NP footways resurfacing list and investigate Gainsborough Square and Romney Avenue resurfacing	Oliver Coltman Mark Sperduty	

Minute No.	Subject	Action	Resp Officer	Update
11	Youth Provision	Liaise with the Martyn Chinn about involving young people in the consultation around the Lockleaze Voice Neighbourhood Development Plan	Charlene Richardson	Consultation complete. Caroline to find out whether YP did input into the LV-NDP
ACTIONS ARISING FROM MEETING HELD ON 25 JUNE 2015				
4	Election of NP Chair	Agreed that the Partnership should elect a Chair for the municipal year 2015/16 at the September meeting.	Caroline Hollies	To be included on agenda for 17 Sept meeting COMPLETE
9	AGM report	The Neighbourhood Co-ordinator requested that members of the partnership sign the relevant documentation indicating that they would abide by the Code of Conduct.	ALL	
10	Stoke Park Endowment fund	The Partnership requested a briefing paper setting out the procedure to be followed in terms of grant applicants withdrawing from the meeting when the Committee is making a decision – whether this is necessary and if so under what circumstance.	Caroline Hollies	

Minute No.	Subject	Action	Resp Officer	Update
11	Business Report	Horfield Forum - Requested a future report on Monks Park Open Space, including the possibility of establishing a Friends Group.	Caroline Hollies	
13	Presentation from Learning Partnership West	The Partnership heard proposals from Young Bristol for a youth led project to engage in Bristol 2015 Green Capital year. The Partnership agreed that there needed to be a joined up approach with other on-going projects e.g. Horfield and Lockleaze Art project and the Filton Avenue Children's Centre. Cllr Kirk volunteered to meet Young Bristol and take forward ideas.	Caroline Hollies / Cllr Kirk	
ACTIONS ARISING FROM MEETING HELD ON 17 SEPTEMBER 2015				
4	S106 proposal for the Vench, Lockleaze Adventure Playground	Information was requested on the provision of activities for children and young people in the Horfield area over the summer holidays, together with a breakdown of attendance.	LPW update for next meeting.	
6	Matters arising including Action Sheet	Actions marked 'complete' to be deleted from the ongoing action sheet before the next meeting	Ruth Quantock	Updated 24.09.15 COMPLETE

Minute No.	Subject	Action	Resp Officer	Update
9	Lockleaze Voice Neighbourhood Development Plan	NP Co-ordinator to pull the comments together and come up with some formal feedback which would be circulated to members outside of the meeting for further comments and then submitted to the council to be passed on to the Independent Assessor.	Caroline Hollies	
10	Lockleaze Health and Wellbeing Needs Assessment	Incorporate the agreed health priorities into the Neighbourhood Partnership Plan	Caroline Hollies	
11.3	Business report – Environment Group	Ensure the Green Capital funding is spent by the end of December 2015	Caroline Hollies	
11.4	Business report – Traffic and Transport Group	The NP to submit a comment to Highways that some schemes are being escalated with no reference to residents while others that resident want are delayed. NP Coordinator to draft a response for the Chair to send off.	Caroline Hollies/ NP Chair	